



### POSITION DESCRIPTION

<b>JOB TITLE:</b> Audio/Video Technician	<b>COMPANY:</b> SMG
<b>DEPARTMENT:</b> Operations	<b>FACILITY:</b> Mohegan Sun Arena @ Casey Plaza
<b>REPORTS TO:</b> Operations Manager	<b>FLSA:</b> Hourly/Non-Exempt

### **POSITION SUMMARY:**

This position is responsible for performing duties at the facility that include audio-visual set-ups.

### **POSITION RESPONSIBILITIES:**

- Inspects, tests, and modifies all equipment prior to each performance and insures that all equipment is in working order
- Makes minor repairs and adjustments to audio/video equipment
- Operates required equipment during events
- Reviews event agenda to determine equipment and service requirements of user groups
- Sets up audio/video equipment for certain events
- Performs preventive maintenance on all equipment
- Performs others tasks as assigned

### **SUPERVISORY RESPONSIBILITIES:**

This position does not have supervisory responsibilities.

### **QUALIFICATIONS:**

- Must possess a High School diploma or GED and two years' related experience in a similar environment or an equivalent combination of education and experience
- Must possess any licenses, certificates, or training required for the operation of equipment used in the facility
- Must possess knowledge in operational procedures, facility capabilities, industry terminology, event-related services, and technical requirements for the types of events anticipated at the facility
- Must possess the ability to work effectively under pressure and/or a stringent schedule and produce accurate results, while remaining flexible in order to adjust to situations as they occur
- Must possess the ability to work hours as dictated by events
- Must possess the ability to work a flexible schedule to include days, nights, weekends, and holidays, work as a team, and have reliable transportation
- Must be able to maintain an effective working relationship with those encountered during the course of employment

- Must possess the ability to read, write, and communicate effectively in English
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position

This job description portrays in general terms the type and level(s) of work performed and is not intended to be all-inclusive or to represent specific duties of any one incumbent. The knowledge, skills, and abilities may be acquired through a combination of formal schooling, self-education, prior experience, or on-the-job training. The company reserves the right to modify, supplement, delete, or augment the duties and responsibilities specified in the position description, in the company's sole and absolute discretion. Duties other than those expressly specified may be assigned from time to time.

Recruiter: Jacqueline Belchick, HR Manager

Hiring Manager: Chad Behrens

**Positions Available: 2**

**Opening Date: August 28, 2017**

**Closing Date: September 8, 2017**

**SMG is an Equal Opportunity Employer and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRRRA Federal Contractor**

**Applicants that need reasonable accommodations to complete the application process may contact Jacqueline Belchick at 570 970-3508.**